



Please submit this form to Services for Students (Sfs):

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## Record of study-related stays abroad as per Section 4 HStatG

Pursuant to Section 4 of the Hochschulstatistikgesetz (higher education statistics act, HStatG) dated 1 March 2016, German higher education institutions must report study-related stays abroad (with details of the study achievements recognized) to the responsible state statistical office as part of the official examination statistics when students complete their degree.

If you completed any study-related stays abroad, please submit this form at the latest before your degree certificate is issued. In case of more than three stays abroad, please only indicate the three longest stays.

<b>Last Name, First Name</b> ①:		<b>Student ID Number</b> ②:	
<b>Degree Program</b> ③:			
<b>First stay</b>	<b>From</b> ④:	<b>University/Institution</b> ⑥:	
	<b>To</b> ⑤:	<b>Country</b> ⑦:	
	<b>Type of Stay</b> ⑧: <input type="checkbox"/> Studies <input type="checkbox"/> Internship <input type="checkbox"/> Other	<b>Type of mobility</b> ⑨: <input type="checkbox"/> EU program (e.g., Erasmus) <input type="checkbox"/> Non-EU program If known, please specify: If known, please specify: <input type="checkbox"/> Erasmus <input type="checkbox"/> Other EU program <input type="checkbox"/> Faculty partnership <input type="checkbox"/> University partnership <input type="checkbox"/> No program ("free-mover")	
		<b>Achievements Recognized?</b> ⑩ <input type="checkbox"/> Yes <input type="checkbox"/> No  If known: <b>Total ECTS Credits Recognized:</b> _____	
<b>Second stay</b>	<b>From:</b>	<b>University/Institution:</b>	
	<b>To:</b>	<b>Country:</b>	
	<b>Type of Stay:</b> <input type="checkbox"/> Studies <input type="checkbox"/> Internship <input type="checkbox"/> Other	<b>Type of mobility:</b> <input type="checkbox"/> EU program (e.g., Erasmus) <input type="checkbox"/> Non-EU program If known, please specify: If known, please specify: <input type="checkbox"/> Erasmus <input type="checkbox"/> Other EU program <input type="checkbox"/> Faculty partnership <input type="checkbox"/> University partnership <input type="checkbox"/> No program ("free-mover")	
		<b>Achievements Recognized?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No  If known: <b>Total ECTS Credits Recognized:</b> _____	
<b>Third stay</b>	<b>From:</b>	<b>University/Institution:</b>	
	<b>To:</b>	<b>Country:</b>	
	<b>Type of Stay:</b> <input type="checkbox"/> Studies <input type="checkbox"/> Internship <input type="checkbox"/> Other	<b>Type of mobility:</b> <input type="checkbox"/> EU program (e.g., Erasmus) <input type="checkbox"/> Non-EU program If known, please specify: If known, please specify: <input type="checkbox"/> Erasmus <input type="checkbox"/> Other EU program <input type="checkbox"/> Faculty partnership <input type="checkbox"/> University partnership <input type="checkbox"/> No program ("free-mover")	
		<b>Achievements Recognized?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No  If known: <b>Total ECTS Credits Recognized:</b> _____	

Date

Signature

With my signature, I hereby confirm the correctness of the above information.

## Instructions

- ① Please enter your last name and first name, separated by a comma.
- ② Your student ID number is indicated on your student ID.
- ③ Name of the degree program through which you did your exchange (subject and desired degree—see your student ID).
- ④ First day of your stay abroad—please use the format DD.MM.YYYY.
- ⑤ Last day of your stay abroad—please use the format DD.MM.YYYY.
- ⑥ Name of the university/institution you attended during your stay abroad.
- ⑦ Country of your stay abroad.
- ⑧ Select the type of stay according to the following table (source: DAAD):

Type of stay	Explanation/examples
Studies	Semester at a higher education institution Combination of studies and an internship within Erasmus+
Internship	Internship within Erasmus+ External internship (e.g., company internship) Traineeship Practical semester
Other	Language course Summer school Project work or final thesis Internship at a higher education institution (e.g., lab internship)

- ⑨ The financing is key to determining the type of mobility—please refer to the following table (source: DAAD):

Type of stay	Explanation/examples
EU program	<i>All European educational programs, currently Erasmus+ (2014–2020):</i> Erasmus+ student mobility—studies (SMS) Erasmus+ student mobility—placement (SMP) EU–non-EU program (EU–China, EU–USA, EU–Canada, etc.) ...
Non-EU program	Home university scholarship Host university scholarship Foundation scholarship (e.g., German National Academic Foundation, Friedrich Ebert Foundation, etc.) DAAD scholarship (e.g., Promos, ISAP, Carlo Schmid Program, FIT worldwide, Go East summer school, IAESTE, etc.) Pädagogischer Austauschdienst (PAD) / COMENIUS school exchange scholarship ...
No program (“Free-mover”)	<i>Self-financed—“free-mover”</i> Internship abroad with no funding program ...

If you went abroad as part of a program (“EU program” or “Non-EU program”), please indicate the subcategory (“Erasmus” or “Other EU program,” “Faculty partnership” or “University partnership”), if you know this.

- ⑩ If achievements from your stay were recognized by Universität Hamburg, please tick “Yes.” If you know how many ECTS credits were recognized, please indicate this under “Total ECTS credits recognized.” If you do not know how many ECTS credits were recognized or no achievements were recognized, please leave the “Total ECTS credits recognized” field empty.

In case of questions, please email [statistik.ausland@uni-hamburg.de](mailto:statistik.ausland@uni-hamburg.de).